

**INTERIM DBS DECLARATION FOR
HACKNEY CARRIAGE &/or PRIVATE HIRE DRIVERS**



PO Box 13 Chorley
PR7 1AR
Tel: 01257 515151

PLEASE COMPLETE IN BLOCK CAPITALS & COMPLETE ALL BOXES MARKED WITH A *

IMPORTANT										
It is an offence under Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976 for any person to knowingly or recklessly make a false statement or omit any material particulars in giving the required information										
IDOX Reference:										
*Mr / Mrs / Miss / Ms			*All Forenames:				*Surname:			
*Address										
Post Code										
*Telephone Number					E-mail Address					
*Date of Birth				*National Insurance Number:						
Details and Declaration of convictions, cautions and pending prosecutions										
The Rehabilitation of Offenders Act 1974 Local Government (Miscellaneous Provisions) Act 1976										
*Have you ever been convicted at a court for <u>any</u> criminal offence or civil matter?							Yes	No		
*Have you ever been cautioned by the Police or any other authority for any reason?							Yes	No		
*Do you have any traffic convictions (this includes any fixed penalty notices received)?							Yes	No		
*Have you ever attended a speed awareness course?							Yes	No		
*Are there any pending matters, including criminal, civil or traffic offences, for which you are being investigated by any authority either in the UK or in any other country?							Yes	No		
*Have you previously held a licence to drive Hackney Carriages/Private Hire Vehicles with Chorley Council?							Yes	No		
*Have you ever had a licence for Hackney Carriages/Private Hire driver, proprietor licence or an operators' licence, refused, suspended or revoked?							Yes	No		
If you answered "Yes" to any question above, please give a full explanation, including any civil or pending matters:										
(Continue on a separate sheet if necessary)										

Declaration of Convictions, cautions and pending prosecutions details- including motoring, criminal and civil matters				
Date Convicted	Type of Conviction (Criminal, motoring, fixed penalty, caution or pending matter)	Court or Police	Offence or pending matters	Penalty
<i>Example: 27/8/14</i>	<i>Example: Motoring – fixed penalty</i>	<i>Example: Police</i>	<i>Example: SP30- exceeding the statutory speed limit</i>	<i>Example: 3 points and a £60 fine</i>

DECLARATION	
<u>I understand that:</u>	<ul style="list-style-type: none"> ▪ I must complete this declaration and return it to Chorley Council within 28 days of receipt. ▪ If I fail to return the declaration form I will be subject to an Enhanced Disclosure and Barring Services (DBS) Check ▪ My HC/PH drivers licence renewal is subject to an Enhanced Disclosure and Barring Services (DBS) Check ▪ I am required to inform the Council within 7 days of any charge for a criminal offence, convictions, fixed penalties, cautions, civil matters or motoring offences that I receive during the currency of my licence ▪ Chorley Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes. For further information, see www.chorley.gov.uk/dataprotection or contact the Audit and Risk Team on 01257 515466.
<u>I declare that:</u>	<ul style="list-style-type: none"> ▪ To the best of my knowledge and belief, the answers I have given are true and I understand that if I knowingly or recklessly make a false statement or omit any material particular required on this form that I shall be guilty of an offence and liable to prosecution.

Print Name:

Signed:

Dated: